

## MINUTES OF STEERING GROUP OXSPRING VILLAGE NEIGHBOURHOOD PLAN

**11th March 2014**

**Present:** Ruth Rovira (Chair), Jonathan Jordan, Cheryl Kelleher, Ann Walker,  
David Greensmith, John Shepherd, Bill Taylor (Parish Council)

1	<p><b>Apologies</b> None</p>	
2	<p><b>Declaration of Interest</b> None</p>	
3	<p><b>Amendments to Previous Minutes and Matters Arising</b> CK noted that the Parish Council were no longer hosting a gala day on the 13th July, but that there was a gala being held in the football field on the 22nd June which we could perhaps use for a further publicity event.</p> <p>RRW asked that amendments be made to the paragraph relating to students being allocated to the three Sub Committees. Students will be attached as follows: Ollie Nofal - to the Environment Sub Committee, Joe Roberts to the Economy Sub Committee and James Beverley to the Social Sub Committee.</p>	
4	<p><b>Discussion/Feedback from Neighbourhood Plan Launch Event</b> RRW asked for a volunteer to pick up responsibility for putting together a data base of all the contacts in the village relating to Neighbourhood Planning. ASW agreed to take responsibility.</p> <p>It was agreed that David Greensmith would write a press release covering the 1st March event.</p>	<p>ASW</p> <p>DG</p>
5	<p>RRW advised that Helen Willows (Planning) had walked through the village with herself and CK and that she had found it useful to look at some of the proposed possible sites. Helen Willows advised that if we decided to build a new sports hall in the football field, that it would be necessary for it to be built as near as possible to the main road for good access. They discussed the current proposal outside the Parish Boundary on Sheffield Road next to the football grounds. We were advised that Barnsley Council would be unlikely to favour development within the Green Belt boundary. They looked at other plots of land including the triangle at the bottom of Roughbirchworth Lane. The initial advice was that again, this site might be subject to flooding and therefore would not be a preferred or suitable site for housing. Other alternative developments for that site were discussed such as a more recreational development e.g. a riverside pavilion which could then open up and improve access to the river. The Neighbourhood Plan will have to define the type of homes that are needed for the village and where these homes are best located.</p> <p>ASW advised that a group of parishioners had attended the Parish Council meeting on Monday 3rd March and that unfortunately she had not been in attendance. They had raised some concerns about the Neighbourhood Planning process and ASW had agreed to speak to the named individuals and to try and arrange a get together with one or two members of the Steering Group to try to resolve any major issues arising.</p> <p>However, the Steering Committee were pleased to note that two of the people who attended the Parish Council meeting had expressed an interest in joining one of the</p>	

	<p>three sub committees and their names will be put forward. They will be contacted by the appropriate leader of the sub committees and it was agreed that it was very good that we were managing to generate further interest in our Neighbourhood Planning.</p>	
6	<p><b>Residents' Questionnaire Survey - SHU students on site Thursday 13th March 10.00 a.m.</b></p> <p>RRW advised that the students would be delivering the questionnaires to each household (one the electoral register) in the Parish on Thursday 13th together with an accompanying letter explaining about returns etc.</p> <p>ASW advised that one of the Parish Council members had expressed some concern over strangers knocking on the doors of the elderly in the Willows and it was agreed that the students would be asked to leave the Willows and let two of the Parish Council deal with questionnaires for this particular group of people. ASW agreed to get questionnaires to the appropriate people. ASW also advised that collecting boxes had been placed at St Aidan's, The Post Office and the Wagon and Horses for returned questionnaires.</p>	ASW
7	<p><b>Oxspring Neighbourhood Plan Webpage (<a href="http://www.Oxspringplan.org.uk">www.Oxspringplan.org.uk</a>)</b></p> <p>RRW advised that she has been updating the web page but that she would like a volunteer to take this on and CK agreed to pick up responsibility for this matter.</p>	CK
8	<p><b>Dearne Media Group</b></p> <p>Further discussion took place around the Contract RRW said she would take legal advice regarding the public liability clause and report back to the Committee.</p> <p>RRW asked if someone could arrange to meet with Dearne Media regarding the first 'edited version' of the film that we are putting together. JJ/DG/CK agreed to pick up responsibility for this.</p>	RRW  CK/JJ/ DG
9	<p><b>Application for additional funding A4A (Oxspring the Film)</b></p> <p>It was agreed that we needed someone to put together a draft proposal to present to the Parish Council and that we would like the final draft to be completed before the Parish Council meeting on the 12th May.</p> <p>DG raised concerns regarding possible requirement for additional quotes/tenders for this project. ASW agreed to check with the Parish Clerk regarding Financial Regulations.</p>	CK/JS/ JJ  ASW
10	<p><b>Update on Current budget</b></p> <p>JS gave an update on the current position. After paying the Faceless invoice and room hire, printing, web site hosting, refreshments and prizes for the 1st March event, we stand at £4212 with a commitment of £1000 to Dearne Media still to be paid in three instalments.</p>	
11	<p><b>Any other business and Date of Next Meeting</b></p> <p>No other business and date of next meeting agreed for 15th April</p>	